

COUNTY OF SAN DIEGO
BOARD OF SUPERVISORS

**2012 CONFLICT OF INTEREST CODE
BIENNIAL REVIEW REPLY FORM**

2012 AUG 30 PM 4 53

Contact Person: Jennifer Danks Telephone Number: 619-644-7570

THOMAS J. PASTUSZKA
CLERK OF BOARD OF SUPERVISORS

Name of Agency: Grossmont-Cuyamaca Community College District

Mailing Address 8800 Grossmont College Drive, El Cajon, CA 92020

This agency has reviewed its conflict of interest code and has determined that:

☒ **Amendments are necessary:** (Attach Amended Code)
(Check all that applies)

☒ Include new positions (including consultants) which must be designated

☒ Revise the titles of existing positions

☐ Delete titles of positions that have been abolished

☐ Delete positions that manage public investments

☐ Revise disclosure categories

☐ Other _____

☐ **No amendments are necessary.** Our agency's code accurately designates all positions which make or participate in the making of governmental decisions; the disclosure assigned to those positions accurately requires the disclosure of all investments, business positions, interests in real property and sources of income which may foresee-ably be affected materially by the decision made by those designated positions; and the code includes all other provisions required by Government Code Section 87302.

Signature of Chief Executive Officer: *[Signature]* Date: 8/24/12

You must complete this report regardless of how recently your code was approved or amended. **Please return this report no later than October 1, 2012 to:**

**Clerk of the Board of Supervisors
(Conflict of Interest Code)
1600 Pacific Highway, Room 402
San Diego, CA 92101**

Approved and/or authorized by the Board of Supervisors of the County of San Diego.	
Meeting Date: <u>12/4/12</u>	Minute Order No <u>20</u>
By: <u><i>[Signature]</i></u>	Date: <u>12/4/12</u>
Deputy Clerk of the Board Supervisors	

Governing Board

Grossmont-Cuyamaca Community College District

Telephone: 644-7682

Action

Subject: AMENDMENT TO GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT
APPENDIX TO CONFLICT OF INTEREST CODE

Date: AUGUST 21, 2012

1. PROPOSAL

Grant authority to the Chancellor to amend Category I and Category II of the Grossmont-Cuyamaca Community College District *Appendix to Conflict of Interest Code*, and direct the Chancellor to notify the County Board of Supervisors of amendments.

2. INFORMATION IN SUPPORT OF PROPOSAL

a. Summary of Issue

In conducting the biennial review of the District's *Appendix to Conflict of Interest Code*, the Chancellor, in accordance with the Political Reform Act, Government Code Section 81000, *et seq.* recommends expanding the list of those individuals required to file statements of economic interests. The amendments are to report the following changes:

- Add new position of Vice Chancellor Human Resources.
- Reflect title change from Director, District/Campus Facilities and Operations, Grossmont College, to Director, Campus Facilities, Operations, and Maintenance, Grossmont College.

The *Appendix to Conflict of Interest Code*, with proposed revisions, is presented in Attachment A.

b. Background

Pursuant to the Political Reform Act, the District has adopted a Conflict of Interest Code. Government Code Section 87306.5 requires every local government agency to review its Conflict of Interest Code biennially, in even-numbered years, to determine if it is accurate or if it should be amended. Section 87306.5 also requires the District to file a statement with the County Board of Supervisors (the designated Code reviewing body) indicating that the District's Code has been reviewed and updated.

Approved for Consideration:

Approved by the Governing Board of the
GROSSMONT-CUYAMACA COMMUNITY
COLLEGE DISTRICT

On

AUG 21 2012

By

C. Miles

C. Miles

Cindy L. Miles, Chancellor

Docket Item No.

203.1

Governing Board

Grossmont-Cuyamaca Community College District

Telephone: 644-7682

Subject: AMENDMENT TO GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT
APPENDIX TO CONFLICT OF INTEREST CODE

Date: AUGUST 21, 2012

c. Support of Strategic Planning

- (1) Commitment to continuous process improvement and accountability
- (2) Efficient and effective operation of the District

d. Fiscal Impact of Proposal

There is no cost to the District.

3. **BOARD ACTION**

The Governing Board grants authority to take action as specified in Item One of this docket exhibit.

Docket Item No.

203.2

APPENDIX TO CONFLICT OF INTEREST CODE

GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT

DISTRICT OFFICERS AND EMPLOYEES REQUIRED TO FILE DISCLOSURE STATEMENTS

- I. Governing Board Members; Chancellor; Vice Chancellor Business Services; Vice Chancellor Human Resources; President, Grossmont College; President, Cuyamaca College; Associate Vice Chancellor District Business Services; Vice President, Academic Affairs, Grossmont College; Vice President, Instruction, Cuyamaca College; Vice President, Administrative Services, Grossmont College; Vice President, Administrative Services, Cuyamaca College; Vice President Student Services, Grossmont College; Vice President, Student Services, Cuyamaca College.
 - A. Income

Income sources located within the District, or doing business within the District, or planning to do business within the District, or which have done business within the District within the two years prior to filing.
 - B. Interests in Real Property

Any ownership, beneficial, or leasehold interest, or an option to acquire such an interest in, real property located in the District owned by the filer or his or her immediate family if the fair market value is \$1,000 or more.
 - C. Investments and Business Positions in Business Entities
 1. Investments with a fair market value of \$1,000 or more in any business entity which are owned by the filer or his immediate family if the business entity has an interest in real property located within the District, or does business or plans to do business within the District, or has done business within the District within the two years prior to filing.
 2. Business Positions Held.
- II. Sr. Director, Purchasing, Contracts & Ancillary Services; Sr. Director, Facilities Planning, Development, and Maintenance; Senior Director, Information Systems; Director, ~~District~~ Campus Facilities, Operations, and Maintenance, Grossmont College; Director, Campus Facilities, Operations, and Maintenance, Cuyamaca College; Manager, District Accounting.
 - A. Income sources from businesses which provide services, supplies, materials, machinery, or equipment of the type utilized by the District.
 - B. Investments and business positions in business entities, which provide services, supplies, materials, machinery, or equipment of the type utilized by the District and purchased or leased by the filer's department.
- III. Consultants

The Chancellor shall determine whether a consultant makes a governmental decision as set forth in 2 Cal. Code of Regulations § 18700 or serves in a staff capacity with the District and in that capacity performs the same or substantially all the same duties for the District that would otherwise be performed by an individual holding a position specified in the District's Conflict of Interest Code. The disclosure required of consultants shall be determined on a case-by-case basis by the Chancellor.



GROSSMONT-CUYAMACA COUNTY OF SAN DIEGO
COMMUNITY COLLEGE DISTRICT BOARD OF SUPERVISORS

2012 AUG 30 PM 4 53

MEMORANDUM

THOMAS J. PASLOZKA
CLERK OF THE BOARD
OF SUPERVISORS

To: Clerk of the Board of Supervisors
(Conflict of Interest Code)
1600 Pacific Highway, Room 402
San Diego, CA 92101-2471

AGENCY: GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT


DATE: August 24, 2012

SUBJECT: Conflict of Interest Code Biennial Review

Enclosed are the *2012 Conflict of Interest Code Biennial Review Reply Form* and the amendment to the *Appendix to Conflict of Interest Code* for the Grossmont-Cuyamaca Community College District.

Please feel free to contact me should you have any questions or require additional information in this matter.

Contact person:


Valeri Wilson

Governing Board

8800 Grossmont College Drive, El Cajon, CA 92020-1799
Phone 619-644-7682 / Fax 619-644-7924